

Laurelview Christian Center Reservation Contract
For Disciples Congregation or Church Member

CONTACT INFORMATION

Name of Group _____

Purpose for using the center _____

Disciples Congregation _____

Person Responsible For Group _____

Email _____ Cell Phone _____

GROUP INFORMATION (Approximate Numbers)

Total _____ (Males _____ Females _____) Ages: From _____ to _____

Must have two adults per group. Groups over 20 must have one additional adult for every 10 youth under the age of 18.

DATES AND TIMES

Arrival Date _____

Departure Date _____

Time arriving: _____

Time Departing: _____

Please note that you need to arrive and depart within an hour of the time you give to us.

SPACE NEEDED:

- | | |
|------------------------|--|
| ___ Director's Cabin | Small meeting room with fireplace and small kitchen. Two bedrooms sleeping 12 total with two baths. Basement meeting room. |
| ___ Dining Hall | Large meeting space and large kitchen for preparing meals |
| ___ Barn | Recreation center with basketball, labyrinth |
| ___ Dormitory Cabin #1 | Four pods sleep up to 36 persons with two baths |
| ___ Dormitory Cabin #2 | Four pods sleep up to 36 persons with two baths |

MINISTER'S SIGNATURE (In order to qualify for the special Disciples affiliated rate)

This congregation or church member is in good standing with the Christian Church in Pennsylvania

SIGNED: _____

DATE: _____

GROUP LEADER'S SIGNATURE

As the person responsible for this group, I accept responsibility for the care of the property, the conduct of the group, and will make all participants aware of the rules of the conference center. Also, we submit a list of names, addresses and email addresses of participants for future Laurelview promotions.

SIGNED: _____

DATE: _____

FEES

Director's Cabin:	Per overnight	\$100
	Winter Rental available November 15 to March 30, 2 night minimum	
*Dormitory Cabin #1	Per overnight	\$100
*Dormitory Cabin #2	Per overnight	\$100
*Kitchen in barn per day		\$50

Additional Deposit for Cleaning or Damage \$100

Please send this deposit as an additional and separate check which will be returned within 2 weeks after the event if group cleans well and there is no damage.

***No Winter rental.**

CANCELLATIONS

Please contact LISA Buday, 724-938-1355 if there is a need to cancel. If cancelling before 14 days, all money will be refunded. After 7 days, no money will be refunded but may be applied to a future date within the year.

REGISTRATION SUMMARY

- MAIL HARDCOPY OF THIS FORM WITH SIGNATURES
- WITH COPY OF CHURCH'S CERTIFICATE OF INSURANCE naming Laurelview Camp as additional insured for the time of your stay
- **FOR A DISCIPLES FAMILY EVENT, please sign the waiver attached.**
- ONE CHECK FOR FEES
- A SECOND CHECK OF \$100 FOR CLEANING AND DAMAGE (Returned if all is in order after event)
- Checks are payable to Christian Church in Pennsylvania, Laurelview
- Once both the form and checks are received, the registrar will contact you to confirm your reservation along with a list of what to pack, camp rules and check out procedures
- A Camp Host will be assigned to welcome your group and to insure the safe use of the grounds during your stay.

Mail to:

Laurelview Task Force
P.O. Box 465 California, PA 15419

Registrar: rentals@laurelview.org

Lisa Buday: 724-938-1355 or 724-344-0544

Updated October 2019